

## ***Board of Trustees***

Chair	Allen Ransome	Independent representative
Vice-Chair	Alan Mabbott	St Mary's Church, Barton on Humber
Treasurer	Trevor Caunt	Scunthorpe Congregational Church

*The Vice Chair and Treasurer are members of the Finance & General Purposes Committee (F&GP)*

Linda Gilbert	Glanford Pre-School Learning Alliance
Adele Tasker	Independent representative
Graham Robinson	Arthritis Care, Scunthorpe Branch
Roni Wilson	DARE 4U
Alan Robinson	North Axholme Community Enterprise Group
Choy Lai	Humberside Chinese Association
Kelvin Bishop	Scunthorpe & District Pipe Band
Maria Franks	The Forge
Edward Lee	Independent representative
Duane Tow	Co-opted member
Peter Nicholls	Co-opted member

**North Lincolnshire Council Representative**  
Councillor Allan Smith (since 1997)

## ***MISSION STATEMENT***

**Promoting, Developing & Supporting  
Voluntary Activity Within  
The Community**

*Advancing Local Voluntary Action*

## ***Our Aims and Purposes***

**Voluntary Action North Lincolnshire (VANL)** is a Registered Charity and a Company Limited by Guarantee, governed by a Memorandum and Articles of Association adopted on 19<sup>th</sup> March 1997, and amended on 7<sup>th</sup> October 2004. The date of Incorporation was 1<sup>st</sup> April 1997. A Board of Trustees (15 in total) directs the policy and management of VANL. The members of the Board are Directors of the Company for the purpose of charity law. They are elected from the membership, or up to four can be self-nominated as individual representatives if they have specialist skills that will complement the make-up of the Board, to serve for three years. They can also be co-opted annually if there are vacancies.

**VANL's** purposes are the advancement of education, the protection of health and the relief of poverty, distress and sickness. These aims are pursued by bringing together voluntary and statutory organisations in Council and by encouraging co-operation between organisations.

**VANL** is a Council for Voluntary Service (CVS). Its core work is to support, promote and develop the voluntary and community sector (VCS) within North Lincolnshire. North Lincolnshire Council funds a percentage of the core work; the rest is found from many other sources. As well as its core activities for members, at any one time VANL manages a variety of projects running on both a small and large scale. VANL needs to evidence its work in five key areas, these are:

***Services and support to promote VCS effectiveness:*** ranging from typing and duplicating facilities to advice on charitable, organisational and funding matters, and community accountancy.

***Liaison:*** encouraging networking between groups within the sector and between the VCS and statutory and private sectors.

***Representation:*** through facilitating forums and other groups to ensure views are put forward on local policies.

***Development work:*** identifying gaps in service provision and working with the VCS groups to develop new services to meet those needs.

***Strategic partnerships:*** empowering local groups to take part in a wide range of partnerships.

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## ***Chairman's Report***

Another Annual Report!! It hardly seems 5 minutes since the last one. However coming to the realisation that this is the 10<sup>th</sup> Annual Report of Voluntary Action North Lincolnshire is much harder to comprehend.

### **10 years .....**

What was happening in the world 10 years ago when we launched VANL?

- Britain cedes Hong Kong back to China
- Princess Diana dies in a road accident in Paris
- Tiger Woods becomes the youngest golfer to win the Masters Tournament
- NASA's Mars Pathfinder lands on Mars

1997 also saw the culmination of a year of negotiation between the two CVSs in the area. Some negotiations were easy, some very difficult, to ensure that voluntary and community services in North Lincolnshire continued to have a voice. Recently I met with a group from a South West authority who are contemplating doing exactly what we did 10 years ago. They were asking questions about pitfalls and positives. It was somewhat difficult to remember the pitfalls, but the positives remain for us all to see today. The world of Voluntary and Community work has seen tremendous changes in the last 10 years, as can be evidenced by the myriad of training courses on offer, just to keep organisations legal!! Central Government expectations are that the voluntary and community sector become realistic providers of service whilst still maintaining their independent advocacy and challenge roles. This has caused some consternation in the sector, but it's not impossible to embrace both.

Relationships between the statutory and voluntary sector are maturing, a greater sense of partnership and less dependency is emerging.

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All of the successes we have achieved over the last 10 years, especially those listed in this annual report, would not have been possible without the support of

- Our member organisations
- Those who have, and those who continue to serve on the Board of Directors shaping the way forward for VANL
- The army of volunteers who continue in their sometimes quiet way
- The dedicated staff who have the skill, tenacity and willingness to 'go the extra mile'
- The continued financial support of our funders

**Well done for the past 10 years**

**Best wishes for the next 10 years**

**Allen Ransome**  
**Chair of The Trustee Board**

## ***Review of Activities 2006 – 2007***

The Voluntary Action Board of Trustees is satisfied that in our tenth year of operation, 2006 – 2007:

- Our work reflected our aims.
- Our resources were well managed.
- Members were satisfied with the service they received.
- A balance was achieved between core service provision and new developments.

### **Our Annual Survey of Members told us that:**

- 98.1% of respondents said that we met their needs.
- 88.9% of respondents had no problem accessing our services.
- Our staff again were considered to provide a very high standard of service (scoring 4.65 out of a possible 5).
- Our newsletter scored 4.41, and the FACT news sheet 4.28 out of a possible 5, both higher scores than last year.
- Our conferences both scored highly: Ignore It Now, Regret It Later scored 4.43 and Procurement 4.67 out of a possible 5 points.
- Response to our new website was very favourable, with comments such as “excellent” and “informative”.
- VANL scored 4.58 out of a possible 5 for the way we performed over the year.

We are trying to target information to members’ needs, in response to comments that some smaller groups cannot use and do not want all the information we send out.

We aim to conduct some publicity campaigns to answer the need to publicise the voluntary sector more in the present-day climate.

The **FACT project** still continues, providing a bi-monthly newsletter to provide updates on legal and policy matters. It also distributes Training News which advertises training opportunities within this sub-region.

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Although we no longer have a dedicated Funding Advisor, all our Development Officers continue to give funding advice to the voluntary and community sector in North Lincolnshire.

Another successful Funding Maze was held in May 2006. It has become an annual event involving all partners that give funding advice within North Lincolnshire and guest funders that promote pots of funding that our sector may apply for.

We continued to redistribute funding devolved to the North Lincolnshire Community Pot with the help of the Community Pot Panel. A total of £106,598.48 was paid out in grants to 35 local groups and 15 Community Champions. This funding came originally from Aid to Communities, Safer Neighbourhoods, The Children Fund, Community Transport, Rural Pathfinder, Community Champions and Global Grants.

The Community Accountancy service began slowly, but was kept extremely busy examining accounts for our organisations.

Late October 2006 saw the beginning of our Volunteer Bureau – a tall order for the staff concerned as starting from nothing they had to develop comprehensive systems to record the number of individuals new to volunteering throughout the area and the number of hours worked by those placed through the Bureau to ensure continuation of funding past December 2007.

Our training programme was extended over the year to include a generic course entitled “Introduction to Volunteering” to support the work of the Volunteer Bureau, and the training programme has been placed on the website to improve publicity, resulting in increased take-up of courses.

“Ignore it Now, Regret it Later (2)”, a follow up to last year’s conference, included presentations from professional advisers to enable the voluntary and community sector to carry out their activities and responsibilities.

The post of Rural Community Development Worker, funded by DEFRA Rural and Social Community Pot obtained in partnership with Humber & Wolds Rural Community Council, has continued over this year.

Activities which have closed over the year include the Barton & District Healthy Living Project closed in September as the funding came to an end. Parts of the project continue under different organisations. We no longer have our minibus, as it became too old to be kept on the road in a sustainable way. The BME Networking Forum Development Worker post has ceased, as has the Young Advisers Project.

The Connexions Project has continued and grown, and a new joint project, Fresh Start, has grown over the year towards total coverage of North Lincolnshire, providing activities and signposting towards services for people aged over 50.

We carried out research in the Grange Lane area of Scunthorpe, assessing service delivery and formulating suggestions for further development.

Work towards PQASSO is on hold, as pressure of work has resulted in all staff working to capacity.

Our Chief Executive, Carole Phillips, continues to work in liaison, representation and strategic planning (through meetings, steering groups, boards, etc.) to ensure that the views and interests of the voluntary and community sector in North Lincolnshire are heard and taken into account. She also served as a member of the Regional Forum, representing us at a regional level.

## ***Future Plans and Events***

Some elements of our work will continue alongside our core work, as mentioned above:

- FACT
- PQASSO
- Community Pot
- Community Accountancy
- ChangeUp / FutureBuilders work
- Connexions
- DEFRA Rural Community Development
- Training programme
- Conference
- Funding Maze

Funding has now been received from the Teenage Pregnancy Partnership to set up the Street Talk team, who work with young people to improve their awareness about relationships between themselves and with other age groups.

A Drugs Worker to work with users and carers to set up support groups will begin work during the current year.

Work will continue for the Big Lottery to establish further community information points around the Barton and Brigg areas.

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The North Lincolnshire Hub continues to make progress. The Hub will be a centre for the voluntary sector in North Lincolnshire, housing several organisations and offering facilities such as meeting rooms for other groups.

We will take on the role of setting up and running a comprehensive database of information on the voluntary and community sector in North Lincolnshire. This will support present and future developments, and will help our staff to operate as efficiently as possible.

A bid to the Reaching Communities programme of the Big Lottery will be submitted to further the work proposed by the research carried out in the Grange Lane area last year.

The Common Treasury is a new project funded through Hull City Venture via the Neighbourhood Learning in Deprived Communities programme. We are in the process of purchasing lots of equipment which will be available for loan to voluntary and community groups. The equipment ranges from multi-media items to large games for fundraising events. Extra display boards and office equipment are also included.

We have also been commissioned to conduct research in 9 wards of North Lincolnshire, to provide information for the Local Strategic Partnership. This work is to be completed by September this year, so until then there will be little spare capacity in VANL.

## ***What the Core Staff say***

### ***Liz Crowston – Office Manager***

Another year over - It goes so quickly! My main news this time round is the sad demise of the minibus. One unfortunate day last summer the bus went out on a trip to take a group of people to the sea side, with the plan of collecting them after the weekend. Unfortunately, on the return journey from taking them the bus just died! The RAC managed to get it back to base. We had to hire a bus to collect the group, and our poor old minibus ended up at the scrap yard!

However, all was not lost for the regular users of the minibus. A brokerage scheme called Transport Solutions, operating out of Barton was able to fill the gap. All our groups which used the minibus were able to join the scheme, and as a good will gesture, VANL paid their membership out of the minibus fund. The remainder of the money in the fund has gone into the Community Pot and will be used for transport grants. I have missed meeting with the people who used the bus, but have not missed being phoned up when the bus had broken down – I'm not too hot on car mechanics!

As you may well be aware, there is never a typical day at Voluntary Action, we get to meet all sorts of people with all sorts of problems which we endeavour to sort out – if we can't, we generally know someone who can!

Along with the normal day to day admin work, I am also responsible for office services for member organisations, the administration for the Board of Directors and the Finance and General Purposes Committee, and the production of the FACT newsletter and VANL News.

Our latest venture is the purchase of an exciting range of equipment to lend out to our member groups, including cameras, lap tops, smart boards, digital projectors, new age kurling and various other bits of equipment.

### ***Anne-Marie Loader, Admin Assistant, Scunthorpe Office***

I started working at Voluntary Action in June 2005. My job was made a lot easier by Liz Crowston who has been a fantastic teacher! During this time my work has varied incredibly, ranging from office services to dealing with various enquiries.

My other role has been working as part of the Community Pot team. No two months are ever the same: we are constantly sending out application packs, getting the information collated for the monthly Panel meetings, informing groups/individuals if they have been successful and carrying out monitoring

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follow ups. This has proven to be very challenging at times but very rewarding!

### ***Sian Broughton - Accounts Administrator***

I joined VANL in April 2006. At that time my post was part funded through HCAS (Humberside Community Accounting Services). Although the HCAS funding finished in September it was decided to fully integrate the Community Accountancy service into our Core activities as demand had proved to be very high.

I have been kept exceptionally busy with all the behind-the-scenes finance work including:

- 14 groups requiring monthly payroll services as well as completing VANL's own payroll.
- Community Accountancy enquiries, year end preparation and Independent Examinations.
- Entering the day to day financial transactions in Sage.
- Completing the month end procedures.
- Updating the finance training courses.

The work I have enjoyed the most in my time so far is going through the accounts of groups that have been struggling to keep financial records and sorting them out, although it is very time consuming, especially with all the other work going on. I urge all groups who are finding it hard to keep their records for one reason or another to get in touch and I will be happy to give one-to-one training which will enable you to keep the records in a manner that makes my job much easier and quicker at year end.

I also gave my first training session in a workshop at the VANL conference 'Ignore it Now, Regret it Later II'. I was quite nervous but with practice am aiming to deliver quite a few more finance courses as this has been an area that has been lacking over the past year.

I have also taken over IT within the organisation, which has been quite hectic at times, especially with the introduction of the server, updating the new website and starting the development of the new database.

This year I have also completed the AAT Accounting Qualification at Intermediate level (level 3) and am now working towards the Technician Stage which is level 4.

### ***Elizabeth Jackson – Rural Development Worker, Isle of Axholme***

Advising organisations on policies and procedures to enable them to carry out their activities and responsibilities has continued. This covers a wide variety of issues including setting up a new group, having policies in place, organising events safely and for many helping them to formulate a child protection policy.

I delivered 2 training sessions for members of small groups who organise activities for children and young people. This is an ongoing piece of work and the updating of the policy created in 2002 with the Area Child Protection Committee continues in line with the safeguarding children ethos.

In May I attended a Rural Community Development workshop and in June the conference looking at how work done in communities feeds into the Regional and National strategies.

In September I attended the Regional Forum conference 'Little Britain, Large Communities: What makes community happen?' This again looked at how the activity of the voluntary and community sector fits into the larger picture.

I have also been involved in Local Area Agreement information sessions and the newly set up Rural Focus group which feeds into the LAA via the Local Strategic Partnership.

In February I went with three of my colleagues to the 'Kit yourself Out' conference organised by the Performance and Governance Hubs. We came back with lots of kits designed to be used to work with organisations at various levels on a variety of issues. As a development worker it was good to come back with things that will be useful in our work.

When a group requested help with an equal opportunities policy, I developed a kit for groups with no paid staff to use to develop their own policy. It gives them information about equality and diversity and empowers them to create a policy for their group which they understand and can put into practice in their work.

### ***Carol Thornton, Rural Development Worker, Barton and Winterton***

Development work at Barton office is wide ranging and varied. Over the past year I have dealt with many enquiries, given advice on a range of subjects (from suggesting opportunities for volunteering to advising on funding and

helping groups apply for charitable status), and given talks on the work of Voluntary Action and the likely effect of the new Charities Act.

I have attended short training courses on Lone Working, Questionnaire Design and Emergency First Aid to keep my skills up to date.

At the beginning of September I moved office again: this time to Baysgarth House Museum in Barton. This has good points and bad points – I set off the alarm at first until my settings were properly in place, and it can take a long time to get into the office because of all the security for the museum. Also the office is upstairs, which could be difficult for some of our member groups, but I can always meet people downstairs if necessary. On the plus side, the office is pleasant and peaceful, and it is easy to get lots of work done, even though the views are fantastic across Baysgarth Park!

I have carried out research of varying intensity for a range of organisations ranging from youth cafes to North Lincolnshire Council. The research we do is community-based and we normally use the participatory appraisal method, although sometimes we use questionnaires as well. Questions are kept as open as possible, and we attempt to record everything the respondents say. This means that we capture the important issues at the time in the area we are studying, and the results of the research can be used to set up new projects to address the local problems. The most successful example of this to date was the Barton Healthy Living Project, but the work we have done in the Grange Lane area of Scunthorpe this year has produced some useful information, and could result in some successful projects.

The Community Interest Group has expanded during the year, and now covers Winterton and Brigg as well as Barton, meeting monthly instead of every two months. The Community Interest Group is a networking opportunity for people working in the voluntary and community sector. We meet in each town in turn, at different times of day in an attempt to allow as many people as possible to attend one occasionally. There are usually enough people to have a good discussion, and everyone on the mailing list gets the minutes so they can find out what is happening in the sector. The original intention was to avoid duplication of effort, but now alliances are made and new projects grow out of the discussions.

I have had a Community Development Apprentice working with me over the year for a few hours a week, as a placement from Humber & Wolds Rural Community Council. Jo Dixon covered most of the accompanying training course before she left to take up a job, and with luck will be able to complete the course.

### ***Ann Ford, Development Worker, Brigg Office***

Until September I worked as the youth development worker for Barton & District Healthy Living Project setting up and supporting youth cafés. The Project ended and I chose to continue with my 8 hours of development work for Voluntary Action. I have been working with various groups and providing support for my colleagues. I also started a full time degree in Heritage Studies at Bishop Grosseteste University College Lincoln and I'm hoping in future to be able to provide heritage funding advice.

### ***Gary Allen – Rural Community Development Worker***

I have now been in this post for six months having started with VANL in November last. After spending the whole of my career, all 31 years of it! in Local Government, working in the voluntary sector was far more of a change than I expected. It has turned out to be a very worthwhile change because I work with and have had the pleasure to meet some wonderful people.

I am employed to fulfil part of a project between DEFRA and the Humber and Wolds Rural Community Council to *“improve the community life of rural people in the Humber sub region and achieve greater social inclusion and cohesion in rural areas”*.

As you can imagine this project includes things like affordable housing and looking at housing need. But it is also concerned with building the capacity of the community itself to help improve the quality of life for all the citizens in our area, which is where I come in. I am here to help and support individuals and groups who are engaged in voluntary activity in the community. In some cases my work involves getting a new group off the ground, in others it is about helping a group to develop a vision or a project and of course to try and find resources for it. Whatever the stage is when I may become involved I am always building on enthusiasm that already exists in abundance.

I have been amazed just how much voluntary activity there is in North Lincolnshire, how many people give of their time to benefit others and it has been very much a pleasure to try and be of help. In the last six months I have been in contact with 46 groups and individuals such as neighbourhood watch groups, sports clubs, radio amateurs, campanologists and so on. We have also had some very real successes with a range of grants awarded that have enabled projects to be progressed, in some cases completed, new activities provided and safer communities established.

My work is probably best described as an enabler because all the success I have seen has been down to the voluntary activity of an individual or group.

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Not only do those people deserve all our thanks but I will do whatever I can to help them and others in the future.

### ***Shah Mohammed - Urban Community Development Worker***

I came to Voluntary Action from the Crosby Bridge Healthy Living Project. The work is quite different, but the aims are still very much the same, which, broadly speaking, are to improve people's quality of life. I am very passionate about achieving this because I believe the Voluntary Sector has great potential to bridge gaps.

My role as Urban Community Development Worker is funded by North Lincolnshire Council to support the 12 community centres in Scunthorpe, advising on legislation, funding, development of services and any other issues which affect them.

Having started the post January 2007 I have been strengthening my knowledge and understanding of governing documents, charity law, funding issues, insurance, licensing, and the list goes on!

I have shadowed Lee Olivant and learned a great deal from her. I have visited Community Centres to assess their current situation and develop plans of actions. I am now working towards the transfer of the leasehold of charity land to the Official Custodian for Charities. I have also been working with other Scunthorpe groups on planning projects, funding advice and helping new groups set up.

I am also preparing Community Centres for the smoking ban which begins on 1<sup>st</sup> July 2007. We are organising an event which will explain the new law and its implications for the Centres.

For the months ahead I will continue to support the Centres, as well as pray and hope my post continues beyond October 2007 as this is when my contract is expected to end!

### ***Lee Olivant – Urban Development Worker.***

Once again we have all had a busy year at Voluntary Action North Lincolnshire, with my development worker role providing little exception to that.

April 2006 saw me in the very early stages of undertaking a teacher training qualification. This decision was made due to the changes afoot when delivering learning to adults, and all trainers now have to possess a relevant teacher training qualification. In real terms, this meant that I was out of the

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office all day on Tuesdays until late July, with much homework in tow, as 9 assignments had to be completed as well as observed hours of training in order to gain the qualification. Coming out of the whole experience virtually unscathed, it is clear to see the benefit of this qualification for both Voluntary Action and myself, and the investment they have provided in me will in time be rewarded.

As always, most of my time throughout the year was spent either helping groups set up and become constituted, going through the process of registering as a charity, or advising groups on funding issues. I also advised on the changes in the Charities Act, some of which came into force in January 2007, whilst other changes will be phased in throughout the coming months.

In late October 2006 I was seconded to the Volunteer Centre as the Volunteer Centre Manager. This means that now my role within the organisation is twofold: Urban Development for 12 hours a week, and 25 hours a week leading on the local LPSA target area of recruiting volunteers to organisations throughout North Lincolnshire. This has proved a challenge in terms of starting from nothing and having to develop comprehensive systems to record the number of individuals new to volunteering throughout the area, and having to record their hours of volunteering within their chosen organisation.

The work has been made a whole lot easier by the appointment of both a dedicated Volunteer Centre Administrator, and a dedicated Volunteer Centre Trainer, and of course the ever-continuing support from both the managers and the staff at Voluntary Action.

I feel a good year was had by all.

### ***Julie Skelton – Administrator Volunteer Centre***

I started my role as Administrator for the Volunteer Centre at the end of August 2006. Working for the Voluntary Sector was a complete culture shock to me, having joined VANL from a firm of Steel Fabricators.

I initially worked without a Manager but had a lot of guidance and support from all the staff. I often felt very lost but gradually over time I have managed to settle in and create systems I feel comfortable working with. I now feel more at ease with my surroundings and role and enjoy the close team atmosphere created by working with Lee and Jan.

I have set up monitoring systems for both Partner Organisations and Volunteers which provide statistical information required by our funders. Part of my work involves keeping these databases up to date and modifying them as necessary.

I have successfully placed many volunteers and it is satisfying to see the monthly time sheets come back detailing the hours worked to contribute to our monitoring statistics.

I was involved with making the arrangements for the Volunteer Centre Launch, a full day's event, which attracted many volunteers with whom we are still working to find suitable opportunities within the Voluntary Organisations.

I have found my time with the Volunteer Centre extremely varied and interesting, and I feel I am very fortunate to work within an organisation with so many committed, dedicated and pleasant individuals.

### ***Jan Rilatt - Training Co-Ordinator – Volunteer Centre***

I started in post in late September as the training and support co-ordinator at the newly set up Volunteer Centre and soon began organising additional training to add to the existing programme, including a new course called Introduction to Volunteering to give potential volunteers a better understanding and awareness of what is involved in volunteering.

As a centre we delivered a total of 7 courses on topics such as Support and Supervision, Food Hygiene and Committee Skills. In total, there were 79 people who attended these. In the coming year there will be a comprehensive training programme covering existing courses but also introducing new topics in response to requests from both organisations and volunteers.

Part of my role has involved building partnerships with other organisations so we are better able to offer an appropriate placement to potential volunteers. We have a structured approach to gathering information from both parties (organisation and volunteer) to facilitate this process.

### ***Alicia Laking, Connexions development worker***

In March 2006, my role was changed to provide a Connexions Personal Adviser role in the voluntary sector, to run alongside the development worker role.

During the last year, I have provided extensive support to a number of young people aged 13-19 years who have had a variety of needs, utilising the opportunities that are available with both statutory and voluntary agencies.

I have worked to ensure that mainstream Connexions service providers are aware of the diversity of learning opportunities that young people can take part in across the voluntary and community sector.

VANL has received funding from the Teenage Pregnancy Partnership to set up a new project to work with young people to increase their health and well-being. This has taken up a considerable amount of my time since January, but it seems to have the makings of a successful project. We have recruited 6 part time workers and 3 volunteers, who are undertaking intensive training to equip them to work with young people in rural and urban areas of North Lincolnshire. I have been tasked with managing the Street Talk Team, and it has also generated new areas for partnership working.

I am part of the Children's Workforce Development Reform group, which is looking at the Skills and Qualities needed by those who work with children and young people to deliver the Every Child Matters agenda. I have been looking at what training volunteers will need, and how we might provide this in the future.

I have given support and guidance to other development workers who are helping groups to establish youth provision, as my development time has been considerably reduced by my Personal Adviser role.

### ***Mandy Brookes – Development Worker, Rural Pathfinder***

Following the closure of the Barton and District Healthy Living Project, I was redeployed to deliver the Rural Pathfinder for VANL, funded by Humber and Wolds Rural Community Council through Yorkshire Forward.

The project aimed to improve access to services in rural areas around Brigg and Barton through the local delivery of mainstream and specialist services. It particularly aimed to demonstrate the effective delivery of services by using a non-transport intervention such as the establishment of Community Information and Access Points (CIAPs). The CIAPs were supported by a range of service providers from the voluntary, community and statutory sectors that delivered sessions including general health checks and information, welfare benefit advice, debt counselling, energy efficiency advice, home and personal safety information, family support services, physical activities, healthier eating information sessions and much more. The CIAPs were also able to facilitate social events, facilitate local speakers and raise their own funds for additional activities and to purchase equipment.

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CIAPs have been established in South Killingholme and Barton, and there is potential for a further one in Barnetby.

## ***Fresh Start***

### ***John Lee and Marilyn Demott, Development Workers***

Fresh Start is an exciting new initiative, a partnership of North Lincolnshire Council, North Lincolnshire PCT and Voluntary Action North Lincolnshire. North Lincs is one of only 29 areas in the country that have been successful in receiving funding from the Department of Health to develop more services that promote independence for people aged 50+. These services include health & care services, information & signposting, services in the home and getting together opportunities, and will be provided in people's local communities. Older people are central to the success of Fresh Start and the services provided are determined by older people themselves.

Fresh Start holds a Drop-In at the Carers' Support Centre, Brigg every Tuesday afternoon.

St John's Church in Brigg hosts various popular activities each Thursday afternoon including New Age Kurling and Tea Dances. It is hoped the project will shortly become self-sustaining. A similar service is to be established at Bonby.

Successful lunch clubs have been established in Bonby and Broughton.

The first Management Committee has now been established in Brigg and District.

Courses on Email and the Internet, Digital Cameras and Healthy Retirement run along with Adult Education Taster Sessions.

Many information events have taken place throughout North Lincolnshire, working with partner organisations.

Services include: Nail Cutting Service, (Brigg and Scunthorpe), Blue Badge Assessment, Occupational Therapy, Bathing Service, Gardening Service. The newsletter is proving a success with 1000 copies being distributed monthly.

## ***The Future***

John is now venturing to the Isle. He is contacting existing groups and doing research as to facilities available in the various towns and villages. Marilyn is

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continuing to support and establish new contacts in Brigg and District, whilst also researching and making contacts in Barton & District. Further events will be organised in Scunthorpe during this coming year.

More Lunch Clubs and social groups are planned for the near future, with groups and venues contacting Fresh Start for help with these.

Other services such as advocacy, befriending etc will shortly be delivered with the help of partner organisations.

Volunteer recruitment is continuing, with the help of the Volunteer Bureau.

## ***Staff Team***

Carole Phillips	Chief Executive
Barbara Diggle	Deputy Chief Executive
Claire Mosey	Finance Manager
Liz Crowston	Office Manager and Minibus
Sian Broughton	Accounts Admin
Ann Marie Loader	Admin Assistant
Sally Ann Martin	Admin Assistant ( <i>to June 2006</i> )
Amy Jackson	Volunteer Admin Assistant
Ann Ford	Rural Development Worker and Project Worker for Young People, BDHLP
Elizabeth Jackson	Rural Development Worker
Carol Thornton	Rural Development Worker
Graham Busby	Rural Development Advisor and IT ( <i>to October 2006</i> )
Gary Allen	Rural Development Advisor ( <i>from November 2006</i> )
Shah Mohammed	Urban Development Worker ( <i>from January 2007</i> )
Lee Olivant	Volunteer Service Manager / Urban Dev. Worker
Jan Rilatt	Volunteer Training & Support Co-ordinator and Learning Project Worker, BDHLP
Julie Skelton	Volunteer Admin Assistant
John Lee	Development Worker, Fresh Start
Marilyn Demott	Development Worker, Fresh Start
Catherine Harris	Office Manager, Fresh Start
Alicia Laking	Connexions Development Worker & Personal Adviser
Debbie Thurston	Development Worker, Street Talk
Emma Freear	Development Worker, Street Talk
Lucy Dodson	Development Worker, Street Talk
Katie Westfield	Development Worker, Street Talk
Liz Baxter	Development Worker, Street Talk
Mandy Hodgson	Development Worker, Street Talk
Colleen Town	Development Worker, Street Talk
George McIntosh	Co-ordinator, Barton & District Healthy Living Project
Sue Thompson	Administrator, Barton & District Healthy Living Project
Mandy Brookes	Project Worker for Community Cafes. BDHLP
Rachel Hinch	Food Worker, BDHLP
Lud Ahmed	Black & Minority Ethnic Development Worker

### **Volunteers**

Helen Ellerby	Volunteer Centre Worker
Paula McAlinden	Volunteer Worker, Street Talk

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## ***Finance***

In the 12 months to 31.03.07 our total income from external resources was £561775, a reduction from the previous year due to several projects which ended during the year. Our continued thanks go to North Lincolnshire Council and the Big Lottery Fund being our main funders. Our other funding coming from the sale of our services, training courses, membership fees, rent, bank interest and donations. As reported in last years annual report we continue to look for other income sources/projects, the success of which can be seen in the accounts details.

There was a total excess of income over expenditure of £36,974, covering both restricted and unrestricted funds. This is a very satisfactory result due to the hard work put in by the staff. We continue to adhere to the changes required by the Charity Commissioners, with guidance from our Auditors Stephenson Smart & Co. More details on the figures can be found in the statement of Financial Activities in the accounts.

My thanks go to Claire Mosey who has continued to develop the financial reporting to Board and Project Leaders, including cash flow projections. Sian has continued the development of the finance function and her knowledge of computers and systems has been invaluable to the organisation. The provision of a year end accounting service to small charities within the North Lincolnshire area as part of our development of member services has shown to be of great value to our members in the amount of work and advice requested

The overall balance of £152,057 on general unrestricted funds will continue to keep within the 3 month reserve to cover possible future difficulties. The Board has agreed to set up a reserve of the selling price of Laneham to assist in setting up the Hub.

**Grants made from 1<sup>st</sup> April 2006 to 31<sup>st</sup> March 2007**

	<b>No of grants made</b>	<b>Total value of grants made</b>
<b>Charitable purpose</b>		
The Protection of Health	10	£38,385
The Advancement of Education	20	£22,015
The Relief of Poverty, Distress & Sickness	15	£11,583

**Statement of Trustees Responsibilities**

Charity Law requires that Trustees prepare financial statements for each year. The Trustees are also responsible for keeping proper books of account with respect to the affairs of the Charity. The Trustees must also be aware of any financial risks for the future of the organisation and to take steps to mitigate their affects.

# Voluntary Action North Lincolnshire Annual Report 2007

## **VOLUNTARY ACTION NORTH LINCOLNSHIRE LIMITED**

### **Trustees report on the Summarised Accounts for the year ended 31<sup>st</sup> March 2007.**

The accounts which follow are a summary of information extracted from the annual accounts and certain information relating to both the Statement of Financial Activities and the Balance Sheet.

These summarised accounts may not contain sufficient information to allow for a full understanding of the company's affairs. For further information, the full annual accounts and the trustees' annual report should be consulted, copies of these can be obtained from 41, Frances Street, Scunthorpe, DN15 6NS.

The full annual accounts were subjected to an independent audit by Stephenson Smart & Co and received an unqualified report and did not contain a statement concerning accounting records or failure to obtain necessary information and explanations.

The annual accounts were approved by the trustees on 15<sup>th</sup> August 2007 and will be submitted to the Charities Commission. Accounts will be submitted to the Registrar of Companies.

For and on behalf of the trustees  
Mr. Allen Ransome  
Chairman

### **Independent Auditor's statement to the Trustees of Voluntary Action North Lincolnshire Limited**

We have examined the summarised financial statements of Voluntary Action North Lincolnshire Limited, which comprises the Summary Statement of Financial Activities and Summary Balance Sheet.

### **Respective responsibilities of the trustees and auditors**

The trustees are responsible for the preparing of the summarised financial statements in accordance with the recommendations of the Charities SORP.

Our responsibility is to report to you our opinion on the consistency of the summarised financial statements with the financial statements and trustees' annual report. We also read the other information contained in the annual report and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the summarised financial statements.

### **Basis of opinion**

We conducted our work in accordance with Bulletin 1999/6 "the auditors' statement on the summary financial statement" issued by the Auditing Practices Board for use in the United Kingdom.

### **Opinion**

In our opinion the summarised financial statements are consistent with the full financial statements and trustees' annual report of Voluntary Action North Lincolnshire Limited for the year ended 31<sup>st</sup> March 2007.

Stephenson Smart & Co  
Registered Auditors  
9A Market Place, Brigg,  
North Lincolnshire DN20 8ES.

21<sup>st</sup> August 2007

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Voluntary Action North Lincolnshire  
Annual Report 2007

**VOLUNTARY ACTION  
NORTH LINCOLNSHIRE LIMITED**  
Summary Statement of Financial Activities  
for the year ended 31 March 2007

	Unrestricted Funds		Restricted Funds	Total 2007 Funds	Total 2006 Funds
	Designated £	General £	£	£	£
<b>Incoming resources</b>					
Incoming resources from generated funds:					
Voluntary income	-	133,967	517,320	651,287	570,125
Less: relating to 2007/08	-	(8,013)	(138,847)	(146,860)	(25,482)
Net Voluntary income	-	125,954	378,473	504,427	544,643
Activities for generating funds	-	11,768	-	11,768	13,814
Investment income	1,230	9,701	1,325	12,256	7,842
Incoming resources from charitable activities:	-	33,058	266	33,324	45,192
<b>Total incoming resources</b>	<b>1,230</b>	<b>180,481</b>	<b>380,064</b>	<b>561,775</b>	<b>611,496</b>
<b>Resources expended</b>					
Charitable activities	-	121,890	368,727	490,617	571,545
Governance costs	-	34,184	-	34,184	35,015
<b>Total resources expended</b>	<b>-</b>	<b>156,074</b>	<b>368,727</b>	<b>524,801</b>	<b>606,560</b>
<b>Net incoming resources before transfers</b>	<b>1,230</b>	<b>24,407</b>	<b>11,337</b>	<b>36,974</b>	<b>4,935</b>
<b>Transfers between Funds</b>	<b>(1,944)</b>	<b>4,997</b>	<b>(3,053)</b>	<b>-</b>	<b>-</b>
<b>Net incoming resources before other recognised gains and losses</b>	<b>(714)</b>	<b>29,404</b>	<b>8,284</b>	<b>36,974</b>	<b>4,935</b>
Gains/losses on investment assets	3,616	-	-	3,616	49,733
<b>Net movement in funds</b>	<b>2,902</b>	<b>29,404</b>	<b>8,284</b>	<b>40,590</b>	<b>54,669</b>
<b>Reconciliation of Funds</b>					
<b>Fund balances brought forward at 1 April 2006</b>	<b>68,847</b>	<b>123,057</b>	<b>74,525</b>	<b>266,429</b>	<b>211,760</b>
<b>Total funds carried forward at 31 March 2007</b>	<b>71,749</b>	<b>152,461</b>	<b>82,809</b>	<b>307,019</b>	<b>266,429</b>

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Voluntary Action North Lincolnshire  
Annual Report 2007

**VOLUNTARY ACTION  
NORTH LINCOLNSHIRE LIMITED**

**Summary Balance Sheet  
as at 31 March 2007**

	£	2007 £	£	2006 £
<b>Fixed Assets</b>				
Tangible Assets		6,988		10,679
Investments		68,296		-
		75,284		10,679
<b>Current Assets</b>				
Debtors	45,018		121,985	
Cash at bank and in hand	384,304		235,518	
	429,322		357,503	
<b>Creditors: Amounts falling due within one year</b>	197,587		101,753	
<b>Net Current Assets</b>		231,735		255,750
<b>Total Assets less Current Liabilities</b>		307,019		266,429
<b>Financed by:</b>				
Restricted funds		152,461		74,525
Unrestricted funds:				
Designated funds		71,749		68,847
Other Charitable funds		82,809		123,057
		307,019		266,429
		307,019		266,429

The Summary Financial Statements were approved by the Board on 15<sup>th</sup> August 2007.

Mr. A Ransome  
Chairman

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## ***Membership List 2006/2007***

Active Community Team  
Advance Crosby Outlook Team  
Age Concern  
All Saints Church - Brumby  
All Saints Church - Goxhill  
Alzheimer's Society Scunthorpe & District  
Amnesty International - North Lincs  
Anti Poverty Centre  
Apna Sahara  
Appleby Village Hall Committee  
Ashby Parkland Parish Council  
Ashby Ville Residents Association  
Bangladesh Welfare Association  
Barnetby Neighbourhood Watch  
Barnetby Village Hall Committee  
Barrow Concert Band  
Barrow on Humber Village Hall  
Barton and Brigg Methodist Circuit  
Barton Arts  
Barton Lions  
Barton on Humber Allotment  
Barton on Humber Civic Society  
Barton Partners in Play  
Barton St John's Ambulance (Combined Division)  
Barton Town Band  
Barton Town Council  
Barton Town FC  
Belton Playing Fields Association  
Bemsports North Lincs  
Bottesford with Ashby PCC  
Brigg & District Breast Cancer Support Group  
Brigg & District Flower Society  
Brigg and District Gateway Club  
Brigg Live Arts  
Brigg Mobility Scheme  
Brigg Rainbow Charity  
Broughton Town Council  
Broughton WI  
Burton Stather Village Hall Committee  
Burton Stather WI  
Burton Upon Stather Parish Council  
Café Church  
Carers' Support Centre  
Carlton Education & Enterprise  
Catwalkers of Barton  
Centenary Methodist Church  
Central Community Centre Association  
CHAMP  
Church of the Reconciliation  
Churches in the Economy  
Communitas  
Community Transport  
Crosby Community Association  
Crosby Employment Bureau  
Crowle & Ealand Regeneration Group  
Crowle Lights Committee  
Cruse Bereavement Care  
Daisy Lincs  
DARE 4 U  
Disabled Drivers Association  
East Glanford Scout District  
East Halton Gymkhana  
Fibro Lincs Support Group  
Flixborough Parish Council  
Forge  
Foundation for Well Being  
Friends of Baytree Court  
Friends of Healey Road Allotments  
Friends of North Lincolnshire Museums  
Friends of the Barton Line  
Frodingham After School Club  
Funkey Monkeys  
Good Neighbours Fellowship  
Goxhill Methodist Church  
Goxhill Pre School  
Goxhill WI  
Greeson Hall Community Association  
Gunness & Burringham PCC  
Guru Nanak Sikh Temple  
Hallcroft Residents Association  
HANWAG  
Haxey Playing Fields Association  
Haxey Pre School  
Headway - Scunthorpe & Area  
Heart to Heart  
Hibaldstow Village Hall  
Hillside Neighbourhood Watch Riddings  
Homestart North Lincs  
Humber Pre-School Learning Alliance  
Humbercare  
Humberside Chinese Association  
Humberside Hockey Association  
Independent Living  
Iron Will Cancer Support Group  
Isle of Axholme Physically Handicapped Society  
Katie's Concerts  
Kay Traviss Youth Dance Group  
Keadby Methodist Church  
Kirton in Lindsey Regeneration  
Kirton in Lindsey Society  
Kirton in Lindsey Town Council  
LIFE (Pregnancy Care Scunthorpe)  
Lincoln Gardens Community Assn  
Lincolnshire House  
Lindsey Blind Society  
Lindsey Lodge Hospice  
Little Rascals Pre School

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## Voluntary Action North Lincolnshire Annual Report 2007

Lloyds Avenue/Kingsway Neighbourhood Watch  
Lodgemore Residents Association  
Madani Youth Organisation  
Magic Moments for Autistic Kids  
Market Hill Residents Association  
Mid Crosby (East) Neighbourhood Watch  
NCH Children & Families  
New Holland Youth Café  
New Life Church  
NLC Community Recreation  
North East Lincs Community Mediation Service Ltd  
North Lincolnshire CPRE  
North Lincolnshire Credit Union Ltd  
North Lincolnshire Music & Drama  
North Lincolnshire Tenants Federation  
North Lincs Pre School Learning Alliance  
Northern Counties Housing Association  
Outcasts Cricket Club  
Parents R Us  
Parkinson's Disease Society  
Practical family Support Service  
Queen Street School Preservation Society  
Residents Unity Group  
Rethink Advocacy  
Riddings Action Group  
Royal Lincs & Anglian Old Comrades  
Samaritans  
Sandtoft Transport Centre Ltd  
Scawby Under Fives  
Scunthorpe & District CAB  
Scunthorpe & District Crossline  
Scunthorpe & District Highland Dancers  
Scunthorpe & District MIND  
Scunthorpe & District MS Society  
Scunthorpe & District Pipe Band  
Scunthorpe & District Seniors Forum  
Scunthorpe and Glanford Remedial Club  
Scunthorpe & Grimsby Rape Crisis  
Scunthorpe Body Positive  
Scunthorpe Congregational Church  
Scunthorpe Co-operative Junior Choir  
Scunthorpe Fibromyalgia Group  
Scunthorpe Mencap Society  
Scunthorpe Museum Society  
Scunthorpe Polish Social Centre  
Scunthorpe Scrap Store  
Scunthorpe Sea Cadets  
Scunthorpe Solo Club  
Scunthorpe Witness Service  
Scunthorpe Youth for Christ  
Second Byte IT Ltd  
SGMWG  
Shaw Trust  
Shepherd Foundation  
Sobriety Waterways Adventure Centre  
Sounds Right  
SOVA Volunteer Centre  
St Andrews United Reform Church  
St Augustine Webster RC Church  
St Barnabas Church  
St Bartholomew's Church Appleby  
St Hugh's Church  
St Hugh's Church Lads and Girls Brigade  
St Hugh's Secondary School  
St Mary's Parish Church  
St Nicholas Church - Haxey  
St Nicholas Church Ulceby  
St Oswald's Parish Church  
Stepping Stones Pre-School  
Stonecroft House Cheshire Home  
Swinburne Residents Association  
Tatterfoals Morris Team  
Therapy Services (UK)  
Thornton Curtis WI  
Time for Action  
Ulceby Community Café  
Ulceby Heritage Society  
Ulceby Out of School Club  
Ulceby Parish Council  
Ulceby Village Association  
University of Lincoln Education  
Partnerships  
Victim Support  
Viking Resource Centre  
Waterside Artist's Co-operative Ltd  
WEA Barton Branch  
West Butterwick Village Hall  
Westcliff Neighbourhood Drop -In Centre  
Winteringham School's Out Club  
Winteringham Village Hall  
Winterton Agricultural Society  
Winterton Physical Difficulties Social Club  
Winterton Town Council  
Worlaby Parish Council  
Worlaby Recreation Committee  
World Mission  
Wrawby Under Fives Association  
Youth Information & Counselling Unit

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